

Incident report form

Your contact details Full name: Contact number: **Email address: Incident information** Date & time: Venue: **Description:** Outcome: **Additional information** Name of LRC boat (one report per LRC boat): What was damaged? (please upload photos) (tick all that apply):

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Canvass
Riggers
☐ Oars
Cox Box
Other
Who from LRC has the maintenance / incident been reported to?:
List LRC members using the boat:
Select the activity at the time:
List any other rowing clubs or third parties involved?:
Water Conditions (incidents) (tick all that apply):
☐ Calm
☐ Choppy
Rough
☐ Very Rough
□ N/A
Visibility (incidents) (tick all that apply):
Good
Fair
Poor
☐ Darkness
N/A
Was anybody injured? (incidents) (tick all that apply):
Yes
□ No
☐ Unsure
Describe the nature of any injury:
Cost of Repairs (Office Use):

People involved

Full name:				
Contact number:				
Email address:				
Role (please circle):	Complainant	Official	Person involved	Witness
Full name:				
Contact number:				
Email address:				
Role (please circle):	Complainant	Official	Person involved	Witness
Full name:				
Contact number:				
Email address:				
Role (please circle):	Complainant	Official	Person involved	Witness
Full name:				
Contact number:				
Email address:				
Role (please circle):	Complainant	Official	Person involved	Witness
Full name:				
Contact number:				
Email address:				
Role (please circle):	Complainant	Official	Person involved	Witness

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